

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

High School Board Room

September 13, 2010

7:30 p.m.

Agenda



IN PURSUIT OF EXCELLENCE

I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF AUGUST 23, 2010

III. VISITORS

- A. **Business by visitor(s) will be presented for Board consideration as to agenda placement.**

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- A. *Student/Staff Activities*

**High SchoolMrs. Christine Siegfried
Middle School.....Dr. Edward Donahue
Intermediate SchoolMrs. Mary Farris
Elementary Schools.....Mr. Samuel Hafner**

- B. *Student Trip*

The Administration recommends approval of the following school trips:

***Southern Lehigh Speech and Debate Team* to attend the Yale University Invitational, New Haven, CT from Friday, September 24, 2010 through Sunday, September 26, 2010. (V, B)**

- C. *Middle School Cross Country Club Team*

The Administration recommends approval to establish a *Middle School Cross Country Club* for the 2010-2011 school year. (V, C)

- D. *Student Field Trip*

The Administration recommends approval of the following student field trip:

***Southern Lehigh High School* students to participate in the Korean Economic Institute's (KEI) Six Party Talks simulation hosted by the Asian Studies Collaborative of the Berks County Intermediate Unit in Reading, PA. The event takes place on Thursday, September 30, 2010 from 12:30 to 4:30PM.**

- E. *Flint Hill Farms Instruction Site*

The Administration recommends utilizing Flint Hill Farms as a community based instruction site at an hourly rate of \$15.

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of September 13, 2010.

B. *Title III Funds*

The Administration recommends declining the 2010-2011 Title III Allocation in the amount of \$5,591.

C. *Approval of Real Estate Tax Refunds*

The Administration recommends approval of the following school property tax refunds:

1. Christopher and Danielle Cocozza, Parcel ID# 22 641364837645 1, 2010-11 taxes in the amount of \$1,338.47. (VI, C-1)

2. Agentis Bros LLC, Parcel ID# 22 642630722609 1, 2010-11 taxes in the amount of \$344.06. (VI, C-2)

D. *Establish Parameters for 2011-2012 General Fund Budget*

The Board will have a discussion about the parameters for the 2011-12 budget that were suggested by Mr. Dimmig, Chairman of the Budget & Finance Committee, at the last Board meeting. (VI, D)

VII. SUPPORT SERVICES

A. *Lower Milford Pole Building Change Order*

The Administration recommends approval of a change order for the Lower Milford Pole Building to Pioneer Pole Buildings, Inc., 716 South Route 183, Schuylkill Haven, PA 17972. The change order represents an "add" in the amount of \$4,000 for replacement of the concrete floor that was found to be unsuitable during demolition of the old building.

B. *EZSchoolpay Participation Agreement*

The Administration recommends acceptance of EZSchoolpay Participation Agreement with Harris School Solutions, 110 S. Main Street, Suite 400, Wichita, KS 67202, for online cafeteria payments. Parents who opt to utilize this service will be charged a credit card convenience fee of \$2.50 per transaction to cover direct district costs. Cash and checks will still be accepted in the cafeteria without a fee. (VII, B)

VIII. PERSONNEL

A. *Certificated Staff*

1. *Resignation*

The Administration recommends accepting the resignation of the following staff:

Aimee Pearce, High School Learning Support Teacher, Southern Lehigh High School, effective no later than 60 days after the resignation letter dated August 24, 2010.

Amber Swiatocha, Long term Substitute English Teacher, Southern Lehigh High School, effective August 13, 2010.

2. *Childrearing Leave*

The Administration recommends approval of childrearing leave for Rebecca Harries, Psychologist, Southern Lehigh Middle School, for the 2010-2011 school year.

3. *FMLA Leave*

The Administration recommends approval of FMLA Leave for Anne Cooper, Guidance Counselor, Southern Lehigh Middle School, from August 31, 2010 through November 22, 2010.

4. *2010-2011 Mentors*

*The Administration recommends approval of the following mentors at a stipend of \$700.00 for the 2010-2011 school year:

Joan Imms Geiser as a mentor (High School) to *Qingchu Yu*

Ian Beitler as a mentor to *Anthony Italiani*

5. *Salary Step Correction*

*The Administration recommends correcting the salary step adjustment for Ryan Haupt, effective September 1, 2010, from Bachelor's +15 to Bachelor's +30. (This salary step adjustment was incorrectly recommended at the August 23, 2010 Board meeting as *Bachelor's to Bachelor's +15*.)

6. *Salary Step Adjustment*

*The Administration recommends approval of a salary step adjustment for the following staff, effective September 1, 2010:

Cheryl Heurich, IST/RtII Teacher, Southern Lehigh Intermediate School, Bachelor's to *Bachelor's +15*

Brooke Ruch, IST/RtII Teacher, Liberty Bell Elementary School, Master's to *Master's +15*.

Alison Scanlon, Grade 3 Teacher, Hopewell Elementary School, Bachelor's +30 to *Master's*

Anne Snell, Family Consumer Science Teacher, Southern Lehigh Middle and High Schools, Bachelor's to *Bachelor's +15*

7. *Student Teachers*

a. *The Administration recommends rescinding the following student teacher placement:

Cynthia Smigo, Elementary Education, DeSales University, with *Nicholas Weaver*, Southern Lehigh Intermediate School from September 7, 2010 to October 22, 2010.

b. *The Administration recommends approval of the following student teacher placement:

Simone Pierson, Elementary Education/Special Education, DeSales University, with Timothy Gill, Liberty Bell Elementary School from September 8, 2010 to December 15, 2010.

B. *Noncertificated Staff*1. *Substitute Support Staff*

*The Administration recommends approval of the following substitute support staff for the 2010-2011 school year:

Ruth Berghold, Substitute Custodian, at an hourly rate of \$13.11

Emily Dawn Del Priore, Substitute Instructional Assistant, at an hourly rate of \$15.31

Emily Dawn Del Priore, Substitute Secretary, at an hourly rate of \$13.62

Wendy Krupa, Substitute Cafeteria/Playground Monitor, at an hourly rate of \$9.45

Lindsay Miller, Substitute Custodian, at an hourly rate of \$13.11

2. *Resignations*

a. *The Administration recommends accepting the resignation of the following staff:

Elaine Billings, Cafeteria Monitor, Liberty Bell Elementary School, effective August 24, 2010.

b. *The Administration recommends correcting the date of resignation of Judith Browne, Instructional Assistant (7 hour), Southern Lehigh Intermediate School, to June 4, 2010 from June 2, 2010 as previously approved at the August 23, 2010 Board meeting.

3. *Appointments*

*The Administration recommends approval of the following staff: (VIII, B-3)

Stephanie Peel, 1:1 Instructional Assistant (7 hour), Southern Lehigh Intermediate School, at an hourly rate of \$15.89, effective September 2, 2010. This is a new position.

Danielle Coccozza, 1:1 Instructional Assistant (7 hour), Southern Lehigh Intermediate School, at an hourly rate of \$15.89, effective August 31, 2010. This is due to the transfer of Carrie Gofberg to Lower Milford as Technology Facilitator.

Donna Kish, Instructional Assistant (7 hour), Southern Lehigh Middle School, at an hourly rate of \$15.89, effective August 31, 2010. This is a new position.

Rose Jacob, 1:1 Instructional Assistant (7 hour), Southern Lehigh Intermediate School, at an hourly rate of \$15.89, effective August 31, 2010. This is due to the resignation of Jessica Walker.

4. *Transfer*

*The Administration recommends approval of the transfer of Kristen McGuire, 1:1 Instructional Assistant (3.5 hour) to 7 hour, effective September 2, 2010. This is due to a student moving from kindergarten to 1st grade.(VIII, B-4)

C. *Extra-Compensatory Positions*

1. *2010-2011 Coaching Appointments*

*The Administration recommends approval of the following coaches for the 2010-2011 school year: (VIII, C1)

<u>Robert Shaffer</u>	Head Boys' Basketball	\$7,913
<u>James Snyder</u>	Asst. Boys' Basketball	\$2,374**
<u>Kurt Zellner</u>	Asst. Boys' Basketball	\$2,374**

**This is a shared position and stipend.

<u>Brad Huebner</u>	Asst. Boys' Basketball	\$4,748
<u>Shawn Sommons</u>	MS Head Basketball (Boys')	\$3,561
<u>James Welsh</u>	MS Asst. Basketball (Boys')	\$2,374

<u>Christopher Bonsall</u>	Junior High Boys' Basketball	\$4,352
<u>Ian Beitler</u>	Head Wrestling	\$7,913
<u>Matthew Miller</u>	Asst. Wrestling	\$4,748
<u>Brenton Ditchcreek</u>	Junior High Wrestling	\$4,352
<u>Kenneth Ziegler</u>	Junior High Asst. Wrestling	\$3,561
<u>John Neumann</u>	Swimming	\$6,796
<u>Matthew I. Goldsmith</u>	Asst. Swimming	\$4,078
<u>Megan Dellegrotti</u>	Head Girls' Basketball	\$7,913
<u>Lee Zeisloft</u>	Asst. Girls' Basketball	\$4,748
<u>Jorrelle Reid</u>	Junior High Girls' Basketball	\$4,352
<u>Justin Kocis</u>	MS Head Basketball (Girls')	\$3,561
<u>Jenna Stampf</u>	MS Asst. Basketball (Girls')	\$2,374
<u>Carl Crouse</u>	Rifle	\$3,538
<u>Robert Gaugler</u>	Asst. Rifle	\$2,123
<u>Brian Souerwine</u>	Winter Track	\$3,538

2. *2010-2011 Other Educational Leaders*

*The Administration recommends approval of the following subject area leader appointments for the 2010-2011 school year, subject and contingent upon the Southern Lehigh Education Association's ratification of the *Memorandum of Agreement entitled Subject Area and Other Educational Leader Compensation*:

<u>Brooke Ruch</u>	Special Education K-6**
<u>Pamela Phillippe</u>	Special Education K-6**
<u>Patricia Schultheis</u>	Special Education 7-8
<u>Caryn Bronfenbrenner</u>	Special Education 9-12
<u>Donna Atkinson</u>	Health Services

**This is a shared position and stipend.

3. *2010-2011 Extracurricular Activity Advisors*

*The Administration recommends approval of the appointment of the following Extracurricular Activity Advisors for the 2010-2011 school year:

<u>Michael Pauling</u>	AV & Stage, MS	\$ 748**
<u>Tara Walter</u>	AV & Stage, MS	\$ 748**
<u>Susan MacIntyre</u>	Student Senate Advisor, MS	\$ 1,300
<u>Troy Ruch</u>	Student Senate Advisor, HS	\$ 2,277
<u>Troy Ruch</u>	Class Advisor, Freshman	\$ 940
<u>Stephanie Donald</u>	Class Advisor, Sophomore	\$1,033
<u>Thomas Beaupre</u>	Class Advisor, Junior	\$1,694
<u>Thomas Beaupre</u>	Class Advisor, Senior	\$1,943
<u>David Long</u>	Debate	\$2,277
<u>Leigh Kern</u>	Newspaper	\$1,835

<u>Lynne Kelly</u>	Honor Society	\$ 515**
<u>Tamme Westbrook</u>	Honor Society	\$ 515**
<u>Lorraine Frasch</u>	Junior Honor Society	\$1,030
<u>Matthew Wehr</u>	Drama	\$2,149
<u>Thomas Beaupre</u>	Key Club	\$2,000
<u>Lee Zeisloff</u>	Varsity	\$1,670
<u>Douglas Roncolato</u>	SADD	\$1,433
<u>Joan Ligon</u>	Scholastic Scrimmage	\$ 728**
<u>Patricia Smiley</u>	Scholastic Scrimmage	\$ 728**
<u>Edward Sinkler</u>	Ecology	\$1,229
<u>Bonnie Organski</u>	FBLA	\$1,522
<u>Matthew Wehr</u>	Broadway Musical	\$3,036
<u>Robert Gaugler</u>	Robotics	\$2,149
<u>Linda Gross</u>	Teen Counseling	\$ 958.50**
<u>Amy Bauscher</u>	Teen Counseling	\$ 958.50**
<u>Jessica Swartz</u>	Dance Team	\$2,655

***This is a shared position and stipend.*

4. 2010-2011 Ancillary Employees

a. *The Administration recommends approval of the appointment of the following ancillary employees for the Peak Program at \$46.77 per session for the 2010-2011 school year:

Patricia Schultheis

Michelle Fraker

Robert Shaffer

Danielle Westwood

Virginia Rothenberger

Krista Sterner

Stephanie Kerrick

Francisco Rodriguez

Tara Walter

Michael Pauling

Donald West

David Marchek

Tim Jansen

Heather Toto

Lorraine Frasch

Megan Hallman

Robert Voron

Charise Trilling

Rosemary Grube

Corry Robbins

Janet Solley

Ronnette Mays

Lynn Yocum

Christopher Strobl

Pat Hayes

Ann Higgins

Anne Snell

Nancy Beitler

Shirley Parker

Susan MacIntyre

Christa Burke

Stacey Lang

Alison Bauer

Tessa Taylor

b. *The Administration recommends approval of the appointment of the following ancillary employees as Dance Chaperones at \$46.62 per event for the 2010-2011 school year:

Michelle Fraker

Karen Ryan

Anne Cooper

Danielle Westwood

Virginia Rothenberger

Francisco Rodriguez

Michael Pauling

Donald West

David Marchek

Tim Jansen

Heather Toto

Lorraine Frasch

Megan Hallman

Nancy Beitler

Robert Voron

Charise Trilling

Rosemary Grube

Janet Solley

Ronnette Mays

Christopher Strobl

Pat Hayes

Ann Higgins

Shirley Parker

Christa Burke

Blaze Meyers

Stacey Lang

Alison Bauer

Tessa Taylor

c. *The Administration recommends approval of the appointment of the following ancillary employees for the following Southern Lehigh Middle School Intramural Programs at \$46.77 per session for the 2010-2011 school year:

<u>Virginia Rothenberger</u>	Builders Club
<u>Holly Walker</u>	Tales From the Trails
<u>Heather Toto</u>	Yearbook
<u>Ronnette Mays</u>	Mathcounts

D. 2010-2011 Volunteer Coaching Appointments

1. *The Administration recommends approval of the following new volunteer coaches for the 2010-2011 school year: (VIII, D-1)

<u>Joseph Zitarelli</u>	Middle School Ice Hockey
<u>Walter Hooks</u>	Football
<u>Cynthia Ashworth</u>	Girls' Tennis

2. *The Administration recommends approval of the following returning volunteer coaches for the 2010-2011 school year: (VIII, D-2)

<u>Anthony Curto</u>	Boys' Basketball
<u>Joseph Breisch</u>	Winter Track
<u>Cotie Strong</u>	Winter Track
<u>Stanley Swartz</u>	Boys' Basketball
<u>Matthew Swartz</u>	Boys' Basketball
<u>Charles Pinto</u>	Boys' Basketball

E. 2010-2011 Fitness Center Appointments

1. *The Administration recommends approval of the following returning Fitness Center Monitor Substitutes at an hourly rate of \$14.03: (VIII, E-1)

Donald L. Harakal
Allison McPeek
Lynn Kovacs

2. *The Administration recommends approval of the following returning Fitness Center Monitors at an hourly rate of \$14.03: (VIII, E-2)

Brian Souerwine

Keith Binkley

3. *The Administration recommends approval of the following Fitness Center Program Specialists at an hourly rate of \$26.99: (VIII, E-3)

Stefanie Martin

Adam Pengh

IX. REPORTS

A. Committee Reports

B. Superintendent's Report... Mr. Liberati

C. Facilities Report... Mr. Liberati

X. OLD BUSINESS

XI. NEW BUSINESS

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT